

# Albany 2003: The Thirteenth Conversation, June 17-21, 2003

## Registration

I wish to register for the Thirteenth Conversation, June 17-21, 2003. Registration fee\*:  \$150, students<sup>†</sup>,  \$250, others

\*Registration fee changes after Nov. 16 '02. From Nov 16-Jan 16, 03, the fees for students and all others are respectively \$175 and \$275; from Jan. 17 - Mar. 31 '03, the fees are respectively \$200 and \$300; after Mar. 31, the fees will be respectively \$225 and \$325. We will appreciate a registration as early as possible to organize the affairs properly. <sup>†</sup>Student registration must be accompanied by photocopy of student ID or a letter from the registrar certifying student status.

## Reservation of Meals

Please reserve a 13th Conversation meal package  \$165

The Conversation meal package includes everything including dinner and reception on the day of arrival (June 17, 03) and the "big feast" on June 20th, in addition to all meals on other days of the Conversation. Payment for meals must accompany payment for registration to the Conversation (in the same check).

The University is located in such a way that within the constraints of the Conversation, it is all extremely difficult and complicated to drive outside and obtain a meal. We strongly recommend that you reserve the meals at the University provided to the Conversation program by Chartwell, the official caterers of the 2002 Olympic Winter Games.

## What are you planning to do?

I am an  invited speaker  chair  guest at the 13th Conversation

I wish to present a poster/posters

I wish to present a poster and a lecture based on my poster.<sup>††</sup>

<sup>††</sup> Note that if you already gave a lecture at the Twelfth Conversation you are not eligible to request to lecture at the Thirteenth Conversation.

## Abstracts of Lectures and Posters

Poster abstracts & abstracts of invited lectures are due on or before Mar. 1 '03. If you are requesting time to provide a lecture based on the poster, the abstracts must be received by Feb. 1 '03. If the abstract is not selected for lecture, it is understood that the poster alone will be presented.

The abstracts of Albany 2003: The Thirteenth Conversation will appear in the June 2003 issue of the *J. Biomole. Struct. Dyn.* The abstract must not exceed one printed page in the *Journal* and must contain phone, fax and email address. The abstracts can be emailed as a text file or attached document, MS word (Mac or PC). Email abstracts to both: [adriannep@adeninepress.com](mailto:adriannep@adeninepress.com); [rhs07@albany.edu](mailto:rhs07@albany.edu). If your abstract contains diagrams (color or black & white), please attach these as eps, tif or jpg files or include them in the MS word file. The abstracts appear on the website of the Conversation: <http://www.jbsdonline.com/index.cfm?d=3012&c=4096&do=list>

Last Name (CAPS or type) \_\_\_\_\_ Initials \_\_\_\_\_ Male/Female \_\_\_\_\_

E-Mail \_\_\_\_\_ Fax \_\_\_\_\_ Phone \_\_\_\_\_

Office Address \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Meal preference:  No preference,  Kosher,  Vegetarian

I am sending the accompanying form on page 2 to Residential Life for reserving my accommodation

I am making my own arrangements for my accommodation elsewhere. If you want to make your own arrangement, the nearest hotels are: Marriott -Courtyard (518-435-1600; 1-800-321-2211), Extended Stay (518-446-0680; 1-800-398-7829) and Fairfield Inn (518-435-1800).

Please try to arrive atleast by 6:00 PM on the 17th of June; plan to leave on the afternoon of the 21st.

**Complete the above form, make check/postal money order (drawn in any bank located in the US) for registration + Conversation meal package, in the same check, payable to Univ. Aux. Services (Federal ID = 1-1397537), and mail directly the check and the form to:**

Prof. R. H. Sarma,  
Chemistry Bldg,  
SUNY at Albany, 1400 Washington Avenue  
Albany NY 12222 USA  
email:[rhs07@albany.edu](mailto:rhs07@albany.edu)  
phone:518-456-9362/fax:518-452-4955

**The University does not accept credit cards or electronic wire transfer for registration and meal package  
Registration fee + cost of meal package will be refunded fully if cancelled by email by May 17, 2003**

## Accommodation at the University Student Residence Halls\*

The University Residence Halls mostly consists of units which contain two or three bedrooms, a living room and a washroom. Single occupancy means one's own bed room, but must share the living and wash rooms with others in the suite. The rates: single \$45 per person per night; double \$30 per person per night. Parking decals, \$3.40 per day can be purchased on site. Each suite will be equipped with telephone and internet connections. Long distance calls will require the use of telephone cards.

Please make reservation for accommodation at the student Residence Halls, 6/17- 6/21 2003

- Single occupancy for 4 nights \$180.00;  
 Double occupancy for 4 nights \$120.00 per person  
 Single occupancy for ..... nights at \$45.00 a night

Your email will be used to confirm your reservation.

Last Name: (CAPS or PRINT) \_\_\_\_\_ Initials \_\_\_\_\_ Male/Female \_\_\_\_\_

I want to/willing to share my room with: Last name \_\_\_\_\_ Initials \_\_\_\_\_ Male/Female \_\_\_\_\_

E.Mail \_\_\_\_\_ Fax \_\_\_\_\_ Phone \_\_\_\_\_

Office Address \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Date & Time: Arrival \_\_\_\_\_ Departure \_\_\_\_\_

If you are arriving early or departing late, your room will be booked accordingly. You may pay for your extra stay at the same rate upon arrival.

### Reservations must be accompanied with payment:

**Payment by Credit or Debit Cards.** If you wish to pay by Credit or Debit cards (only Visa and Master Card), provide:  
Type of Card: Visa/MC, Credit/Debit (circle what is applicable).

Card Number \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name to whom card is issued: \_\_\_\_\_ Your Signature \_\_\_\_\_

Fax the completed form and the card information to: Ellen Krzykowski at 518-442-5835

**Payment with check/money order (drawn in any bank located in the US and made payable to Univ. at Albany).** Send completed form and check to:

Ellen Krzykowski/Biomolecular Meeting  
Summer Conference Housing  
Residential Life, State Quad,  
The University, Albany NY 12222 USA

**Refund:** A full refund will be made if cancelled by email by June 10, 2003. If cancelled after June 10th, the cost of accommodation for one night stay will be withheld.

**The Residential Life at the University does not accept electronic wire transfer.**

**Contact at Residential Life:** email: ekrzykowski@uamail.albany.edu; phone:518-442-5875; fax:518-442-5835

\* If you want to make your own arrangement, the nearest hotels are: Marriott - Courtyard (518-435-1600; 1-800-321-2211), Extended Stay (518-446-0680; 1-800-398-7829) and Fairfield Inn (518-435-1800). Please try to arrive at least by 6:00 PM on the 17th of June; plan to leave on the afternoon of the 21st. On the day of arrival, June 17th, dinner will be served till 8:30 to 9 PM followed by reception. Prof. R. H. Sarma can be contacted at 518-456-9362, fax 518-452-4955 and email at rhs07@albany.edu.